

APPENDIX 4

Employer	Payroll Month	Days late	Cumulative occasions	Amount	Significance	Reason / Action
Bristol Waste Company	January	8	3	26,358.97	Significant Value and days late.	Systems have been put in place to avoid late payments in future. March contributions were paid early.
Steiner Academy	January	6	1	1,046.61	Significant days late.	They are having problems reconciling their contributions. The Fund are assisting in resolving these issues. They have been reminded of their obligation to pay by 22 nd of the month.
Bath Tourism Plus	February	13	2	2,674.90	Significant days late.	Oversight by employer. The company finance director will in future ensure that contributions are made on time.
Bristol Futures Academy	February	7	1	3,353.50	Significant days late.	An error in their BACS processing was not picked up until a week later.
Steiner Academy	March	7	2	3,144.14	Significant days late.	The Academy believe they have now resolved problems reconciling their contributions (see above). The March payment included a correction of previous underpayments.
City of Bath College	March	7	1	75,906.80	Significant Value and days late.	Payment was delayed due to staff sickness. The College have now brought forward the scheduling of the process in order to avoid such problems resulting in late payments in the future.
Prestige Cleaning	March	12	1	759.03	Significant days late.	Problems with sudden loss of staff. They have been reminded of their obligation to pay by 22 nd of the month.
Kier Limited	March	36	1	1,852.98	Significant days late.	Late payment due to a payroll system error. This has now been resolved. April was paid early
Total Days		96		115,096.93		
Total Contributions in Period				30,868,064.61	Late Payments as Percentage of total 0.37% Late Payments from 7 out of a total of 228 employers	

All late payers are contacted and reminded of their obligations regarding the timing of payments. Where appropriate they are advised on alternative, more efficient methods of payment. Where material, interest will be charged on late payments at base rate plus 1% in accordance with the regulations.